ANTIGUA AND BARBUDA

STATUTORY INSTRUMENTS

1994, No. 48

The Business Licence Regulations, 1994, made by the Minister under section 22 of the Business Licence Act, 1994 (No. 17 of 1994).

Short title.

1. These Regulations may be cited as the Business Licence Regulations, 1994.

Prescribed forms and Certificate.

2. The forms and certificate of Licence specified in the Schedule are prescribed for the purposes of the Business Licence Act, 1994.

Application to carry on business.

3. (1) Every application for a licence to carry on business shall apply to the Minister in the forms prescribed in the Schedule.

(2) An applicant who qualifies under the Business Licence Act, 1994 as Antiguan and Barbudan shall complete only Form A.

(3) An applicant who does not qualify under the Business Licence Act, 1994 as Antiguan and Barbudan shall complete both Forms A and B.

Renewal of licence.

4. (1) Every application for the renewal of a licence shall complete Form A or Forms A and B as the case may be.

(2) The application for renewal shall be accompanied by the following —

(a) a certificate of good standing issued by the Director of Social Security Board;

(b) a certificate of good standing issued by the Superintendent of the Medical Benefit Scheme;

(3) Where the Managing Director or officer or person in charge of business is required by law to collect moneys on behalf of the Government, a certificate issued by the Commissioner that all moneys collected prior to the application for renewal has been paid to the Government.

Issue of Licence.

5. Where an application is approved by the minister, the applicant shall, upon payment of the prescribed fee to the Commissioner of Inland Revenue be issued with the Certificate of Licence.

Condition of licence. No. 17 of 1994.

6. (1) It is a condition of every licence issued by the Minister under the Business Licence Act, 1994 that the licence is not transferrable and its use is limited only to the type of business applied for.

(2) The Minister may cancel the Certificate of Licence of any person who acts contrary to this regulation.

SCHEDULE Regulation 1

BUSINESS LICENCE APPLICATION FORM A

BUSINESS OR COMPANY NAME:
ADDRESS:
NAME OF HOLDING COMPANY OR PARENT COMPANY, IF ANY:
TYPE OF ENTERPRISE: Sole Proprietorship ☐ Partnership ☐ Corporation ☐
ACCOUNTING PERIOD: FROM: TO:
NATURE OF BUSINESS:
REASON FOR APPLYING: Renewal of Licence ☐ Commencement Date: _____ day month year New Business ☐ Commencement Date: _____ day month year Acquisition of on-going Business ☐ Commencement Date: _____ day month year
PHONE NUMBER:

NAME OF PARTNERS/DIRECTORS	Citizens	Non-Citizens	Position Held

Signature of Applicant..... Signature of Registrar.....

Date: ..... Date: .....

Citizens need only to complete FORM A. Non-Citizens to complete FORMS A & B.

N.B. If 2/3 of the Company shares are not beneficially owned by Antiguans and Barbudans then the applicant must also complete FORM B.

LICENCE #

BUSINESS LICENCE APPLICATION FORM B

To be completed by Non-Antiguan and Barbudan Citizens

1. Nationality of applicant.....

2. Passport No. .....

   (a) Place of Issue.....

   (b) Date of Issue.....Date of Expiry.....

3. Residential status: Temporary Resident..... Permanent Resident.....

   (If temporary state date of expiry of visa.)

   .....

4. Have you ever engage in the type of business applied for?

   Yes..... No.....

   (If yes state where and for how long, address of where business was carried on.)

   .....

   .....

   .....

   .....

5. How much do you intend to invest in the business applied for?

   (Application to be accompanied by a notarized statement from a bank certifying that applicant has sufficient funds to make the investment stated below.)

   .....

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   .....

6. Have you ever been convicted of any offence?

   Yes..... No.....

   (If yes state the offence of which you were convicted and name the jurisdiction in which you were convicted.)

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GOVERNMENT OF ANTIGUA AND BARBUDA

CERTIFICATE OF LICENCE

Pursuant to Section 5 of the Business Licence Act, No. 17 of 1994, the undersigned hereby certifies that:

_____
Name of Company/Business

is licensed to do _____ business

at _____ during period ending
location

31st December, 19

_____	_____
Registrar of Business Licence	Minister of Finance & Social Security
_____	_____
Date	Date

SEAL

Made this 22nd day of December, 1994.

Molwyn Joseph,
Minister of Finance.

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