

ANTIGUA AND BARBUDA



**THE ENGINEERS (PROFESSIONS) (REGISTRATION AND PRACTICE)
REGULATIONS, 2026**

STATUTORY INSTRUMENT

2026 No. 17

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ANTIGUA AND BARBUDA**THE ENGINEERS (PROFESSIONS) (REGISTRATION AND PRACTICE)
REGULATIONS, 2026****STATUTORY INSTRUMENT****No. 17 of 2026**

The Engineers (Professions) (Registration and Practice) Regulations, 2026, made by the minister under section 61 of the Engineers (Professions) Act, 2018, No. 20 of 2018.

PART I – PRELIMINARY**1. Short Title**

These Regulations may be cited as the Engineers (Professions)(Registration and Practice) Regulations, 2026.

2. Designation of a Central Authority

In these Regulations—

“Act” means the Engineers (Professions) Act, 2018;

“Association” means the Antigua and Barbuda Association of Professional Engineers (ABAPE) recognised under section 4 of the Act;

“Council” means the Council of Engineers of Antigua and Barbuda established under the Act;

“digital signature” means a cryptographic signature that is unique to the signatory and bound to an electronic document in a manner that permits subsequent verification of origin and integrity;

“Engineer” means a person who is registered as an Engineer pursuant to sections 17 or 23 of the Act;

“licence” means a licence issued under section 25 of the Act;

“Minister” means the Minister with responsibility for Legal Affairs;

“professional liability insurance” has the meaning assigned in section 29 of the Act;

“responsible engineer” means a licensed engineer designated under regulation 18(2);

“Seal” means a distinctive stamp approved by the Council bearing the engineer’s name and the designation “Registered Professional Engineer, Antigua and Barbuda”.

PART II – REGISTRATION AND THE REGISTER

3. Eligibility and classifications

(1) A person is eligible to be registered if the person satisfies section 16 of the Act.

(2) For administrative purposes only, the Council may classify registrants as—

- (a) Professional Engineer;
- (b) Graduate Engineer or Intern Engineer;
- (c) Engineering Technician; or
- (d) Honorary Engineer or Fellow Engineer.

(3) A classification confers no authority to practise beyond that permitted by a valid licence under the Act.

4. Applications

(1) An application for registration shall be made to the Council in the prescribed form and be accompanied by—

- (a) proof of identity;
- (b) certified copies of qualifications and evidence of relevant experience;
- (c) a character reference from a licensed engineer; and
- (d) the prescribed fee.

(2) The Council may require any further information reasonably necessary for determining the application in accordance with section 19 of the Act.

(3) The Council shall notify the applicant of its decision within 60 days of receiving all required information.

5. Register

(1) The Council shall maintain a public Register in accordance with section 11 of the Act.

(2) The Register shall include—

- (a) the full name, registration number and licence status of each engineer;

- (b) any conditions or limitations on a licence;
- (c) current disciplinary orders; and
- (d) the name of any responsible engineer designated for a corporate practice under regulation 18(2)

PART III – LICENSING, RENEWAL AND CONTINUING PROFESSIONAL DEVELOPMENT

6. Requirement for licence

(1) A person shall not practise engineering or hold out as an engineer unless the person holds a valid licence issued under section 25 of the Act.

(2) A licence shall remain valid until 31st December of the year of issue unless earlier suspended or cancelled.

7. Renewal

(1) An engineer may renew a licence by applying in the prescribed form at least 30 days before expiry and by—

- (a) paying the prescribed fee;
- (b) demonstrating compliance with any continuing professional development (CPD) requirements adopted by the Council under regulation 9; and
- (c) producing evidence of professional liability insurance, if required by the Act.

(2) The Council may refuse to renew a licence in accordance with the Act for non-compliance with these Regulations or any disciplinary order.

8. Seal and stamping of work

(1) A licensed engineer shall obtain a Seal approved by the Council.

(2) An engineer who prepares or approves a final drawing, specification, plan, report or other engineering document to be issued externally shall, before issuing the document, sign and affix the Seal to the document.

(3) For electronic documents, the engineer shall apply a digital signature and an electronic image of the Seal in accordance with Schedule 3.

(4) An engineer shall keep the Seal and digital signature devices secure and shall report any loss, theft or compromise to the Council immediately.

(5) Improper use of a Seal constitutes professional misconduct and may be prosecuted under regulation 29.

9. Continuing professional development

- (1) The Council may adopt continuing professional development requirements.
- (2) Unless the Council otherwise prescribes, the baseline requirements in Schedule 2 apply which is 30 continuing professional development hours per two-year cycle, with category limits and carry-over rules.
- (3) The Council may approve equivalent continuing professional development for—
 - (a) advanced degrees or certifications;
 - (b) authorship, research, standards work; or
 - (c) structured mentoring and supervision.
- (4) Exemptions may be granted for periods of inactive practice, parental leave, illness, or service abroad, upon written application.
- (5) The Council may audit continuing professional development records and a failure to substantiate continuing professional development is grounds for refusal of renewal.
- (6) The Minister may by Order, published in the Gazette, amend Schedule 2 to include any continuing professional developments adopted by the Council.

10. Record keeping

- (1) An engineer shall retain for not less than 7 years, the records necessary to demonstrate—
 - (a) design assumptions and calculations;
 - (b) inspections, reviews and test results; and
 - (c) compliance with applicable codes and standards.
- (2) Records may be kept electronically if readily retrievable and protected against alteration.

PART IV – USE OF TITLE, HOLDING OUT AND TEMPORARY PRACTICE

11. Use of title

- (1) Only a person licensed under the Act may use the title “Engineer”, “Professional Engineer”, “Registered Professional Engineer” or any abbreviation or derivative likely to lead to the belief that the person is licensed.
- (2) A graduate or intern may use the descriptors “Graduate Engineer” or “Engineer-in-Training” only if clearly indicating that the person is not licensed to practise independently.

12. Temporary practice by visiting engineers

(1) The Council may grant temporary licences under section 25 to visiting engineers for specific projects subject to—

- (a) verification of good standing in the home jurisdiction;
- (b) professional liability coverage acceptable to the Council; and
- (c) collaboration with a locally licensed responsible engineer where appropriate.

(2) A temporary licence is project-specific and may not exceed 12 months, but is renewable in appropriate cases.

13. Recognition of foreign qualifications

(1) In assessing applications, the Council may recognise foreign qualifications substantially equivalent to those required in Antigua and Barbuda, having regard to relevant international accords and mutual recognition arrangements.

(2) The Council may impose conditions, including local law and standards familiarization, where necessary to protect the public.

PART V – CORPORATE PRACTICE**14. Registration of engineering firms**

(1) A body corporate, partnership or other entity offering engineering services shall register with the Council in the prescribed form and pay the prescribed fee.

(2) Registration is annual and contingent on compliance with this Part.

15. Control and supervision

(1) An engineering firm shall ensure that—

- (a) it is effectively controlled by one or more licensed engineers; and
- (b) all engineering work is planned, undertaken, reviewed and approved by a licensed engineer.

(2) A firm shall not engage in engineering work unless it has in place adequate quality management, including documented procedures for design checks, peer reviews, and file retention.

(3) An engineering firm shall ensure that—

- (a) one or more licensed engineers—

- (i) beneficially own, directly or indirectly, not less than fifty-one per cent of the voting shares or ownership interests of the firm; or
 - (ii) have the legal authority under the firm's constitutional documents to appoint or remove a majority of the directors or partners; and
- (b) all engineering decisions and professional work are subject to the direction and supervision of a licensed engineer designated as the responsible engineer.

16. Professional liability insurance

- (1) A firm shall maintain professional liability insurance consistent with section 29 of the Act.
- (2) The Council may, by notice, specify minimum coverage levels having regard to the size, nature and risk profile of the practice.

17. Advertising and independence

- (1) Advertising shall be truthful, accurate and not misleading.
- (2) A firm and its engineers shall avoid conflicts of interest and shall disclose any actual or potential conflict in writing to affected clients and the Council where appropriate.

18. Responsible engineer

- (1) Every firm shall designate a responsible engineer to oversee professional practice and compliance.
- (2) The name of the responsible engineer shall be entered on the Register.
- (3) The responsible engineer shall ensure that the Seal is applied only by engineers authorised to do so and that digital signatures are appropriately controlled.
- (4) The responsible engineer shall not be subject to dismissal, demotion or disadvantage for exercising independent professional judgment in compliance with the Act or these Regulations.

PART VI – PROFESSIONAL CONDUCT AND PUBLIC PROTECTION

19. Code of professional conduct

A licensed engineer shall—

- (a) act with integrity, competence, diligence and in the public interest;
- (b) safeguard life, health, property and the environment;
- (c) respect confidentiality and intellectual property;
- (d) perform only such work as the engineer is competent to undertake;

- (e) supervise assistants and trainees appropriately; and
- (f) comply with the Act, these Regulations and any practice guidelines issued by the Council.

20. Duty to report safety risks

(1) Where an engineer becomes aware of a material, immediate or continuing risk to public safety arising from engineering work, the engineer shall—

- (a) promptly advise the client or employer; and
- (b) if the risk is not addressed, notify the relevant authority and the Council.

(2) An engineer who acts in good faith under this regulation shall not be subjected to disciplinary action for breach of confidentiality.

21. Whistle-blower protection

An employer or firm shall not penalise an engineer for making a report under regulation 20 or for refusing to certify work that does not meet applicable standards.

22. Practice standards and guidelines

(1) The Council may, by rules made under section 61(2) of the Act, adopt practice standards and technical guidance for the purpose of promoting competence, consistency and public safety in engineering practice.

(2) Practice standards may incorporate, by reference, recognised Commonwealth or international standards, codes or technical documents, whether as in force at a specified date.

(3) Failure to comply with a mandatory practice standard, without reasonable justification, may constitute professional misconduct.

(4) A practice standard shall not take effect unless published in the *Gazette* and on the Council's official website.

PART VII – COMPLAINTS, INQUIRIES AND DISCIPLINE

23. Complaints

(1) A person may make a complaint to the Council regarding the conduct of an engineer or firm.

(2) A complaint shall be in writing, supported by particulars and filed in the form set out in Schedule 1 or in another form accepted by the Council.

(3) The Council shall acknowledge receipt and inform the complainant of the next steps.

24. Screening and referral

(1) The Council shall screen complaints to determine whether an inquiry is warranted under Part VI of the Act.

(2) The Council may dismiss a complaint that is frivolous, vexatious or outside jurisdiction and shall notify the parties with brief reasons.

25. Disciplinary committee

(1) The Council may appoint a disciplinary committee to conduct inquiries and make recommendations under the Act.

(2) A committee shall comprise not fewer than five persons, at least three of whom shall be licensed engineers of ten or more years' experience and a legal advisor may attend.

(3) The committee may regulate its own procedure, subject to the Act and these Regulations.

26. Inquiry procedure (summary)

(1) The engineer referred to in Regulation 23(1) shall be served with a notice of inquiry specifying the charge, and shall have at least 28 days' notice of the hearing date unless waived.

(2) The engineer referred to in Regulation 23(1) is entitled to be represented by counsel, to call and cross-examine witnesses, and to receive copies of documents relied on.

(3) The committee may adjourn from time to time and may proceed in the absence of a party who has received due notice.

(4) Within 14 days after concluding the hearing, the committee shall submit a written report with recommendations to the Council.

(5) Sanctions and appeals shall be imposed and taken in accordance with the Act including the Professional Regulation Review Tribunal under section 44.

27. Publication of orders

The Council shall publish in the *Gazette* and on its website any order suspending, cancelling or conditioning a licence or firm registration, and may publish reprimands where publication is in the public interest.

PART VIII – OFFENCES, FEES AND FORMS

28. Compliance with these Regulations

(1) A person registered or licensed under the Act shall comply with these Regulations as a condition of registration or licensing.

(2) Non-compliance with these Regulations constitutes professional misconduct for the purposes of Parts VI and VII of the Act.

(3) The Council may take disciplinary action under the Act in respect of any breach of these Regulations.

29. Consequences of non-compliance

(1) Where a registered or licensed person fails to comply with—

- (a) a requirement relating to renewal of registration or licence;
- (b) a requirement to submit continuing professional development records;
- (c) a requirement to maintain professional indemnity insurance; or
- (d) any lawful direction of the Council made under these Regulations,

the Council may, after giving written notice and an opportunity to be heard—

- (i) refuse to renew the registration or licence;
- (ii) suspend the registration or licence until the default is remedied; or
- (iii) refer the matter for disciplinary proceedings under Part VII of the Act.

(2) A decision under paragraph (1) shall be in writing and shall state the reasons for the decision.

(3) A person aggrieved by a decision under this regulation may appeal in accordance with the Act.

30. Fees

(1) The fees specified in Schedule 4 are payable to the Council.

(2) The Minister may, by Order published in the *Gazette*, amend Schedule 4.

31. Forms

The forms in Schedule 1 may be varied by the Council to the extent necessary to give effect to these Regulations.

PART IX – TRANSITIONAL AND SAVINGS

32. Transitional

(1) A person lawfully practising engineering immediately before the commencement of these Regulations shall apply for registration within 6 months.

(2) An engineering firm shall comply with Part V within 12 months.

(3) Existing Seals remain valid until replaced in accordance with Schedule 3 within 18 months.

33. Savings

Nothing in these Regulations limits any power, function or duty of the Council under the Act.

SCHEDULE 1 — FORMS

(Regulations 4, 23 and 31)

Form 1 – Application for Registration and Licence

(Regulations 4 and 31)

A. Applicant particulars

1. Full name (as on passport):

2. Former/other names (if any):

3. Nationality: Place and Date of Birth (DD/MM/YYYY):

4. National ID/Passport No.:

5. Residential address: _____

6. Postal address (if different):

7. Email: Mobile:

8. Employer/Business name (if any):

9. Preferred correspondence: ☐ Email ☐ Post

B. Application type

10. I apply for (tick one):

- ☐ Registration and Licence (Professional Engineer)
- ☐ Registration only (Graduate/Intern) (administrative classification – not a licence)
- ☐ Registration only (Engineering Technician) (administrative classification – not a licence)
- ☐ Temporary Licence (use Form 5 if visiting)

C. Qualifications (attach certified copies)

11. Degree/Diploma: _____ Institution: _____ Year: _____
Major/Discipline: _____

12. Professional examinations/certifications (if any):

13. Professional memberships (country, grade, No.):

D. Experience (attach CV and experience log)

14. Total years of relevant experience: _____

15. Summary of experience (projects/roles/responsibilities):

E. Referees (licensed engineers)

16. Referee 1: Name _____ Licence No. _____ Country _____ Email _____

17. Referee 2: Name _____ Licence No. _____ Country _____ Email _____

F. Seal and digital signature (if applying for licence)

18. I request issue of a Seal upon grant of licence: ☐ Yes ☐ No

19. I request approval for digital signature credentials: ☐ Yes ☐ No

G. Insurance (if required by Act/Regulations)

20. Professional liability insurer: _____ Policy No.: _____ Limit: EC\$
_____ Expiry: ____/____/____

H. Fit and proper / disclosures

21. Have you ever been the subject of disciplinary action by a regulatory body? ☐ No ☐ Yes
(give details) _____

22. Have you ever been convicted of an offence involving fraud, dishonesty, or endangering
public safety? ☐ No ☐ Yes (details) _____

23. Are there any civil judgments or pending proceedings relevant to your professional practice?
☐ No ☐ Yes (details) _____

I. Attachments checklist

Certified ID/Passport

Certified academic certificates

CV & experience log

Referee letters

Insurance certificate (if applicable)

Good-standing letters (if foreign memberships)

J. Declaration

I declare that the information provided is true and correct; I will comply with the Engineers (Professions) Act, 2018 and these Regulations; I consent to the Council making enquiries to verify my qualifications and good standing; and I agree to abide by any conditions attached to admission and licensing.

Applicant signature: _____ **Date:** ____/____/____

K. For Council use only

Application No.: _____ Date received: ____/____/____ Fee receipt No.: _____

Screening officer: _____

Decision: ☐ Approved – Registration No.: _____ ☐ Approved – Licence No.: _____

☐ Refused (reasons attached)

Conditions (if any):

Council/Registrar: _____ **Date:** ____/____/____

Form 2 – Annual Licence Renewal (Individual)

(Regulations 7 and 31)

A. Licensee details

1. Name: _____ Licence No.: _____

2. Contact email: _____ Phone: _____

3. Employer/Business (if any): _____

B. Continuing Professional Development compliance

4. Total Continuing Professional Development hours in prior calendar year: _____ (Ethics/Law hours: _____)

5. I confirm records are retained and available for audit: ☐ Yes

C. Insurance (if applicable)

6. Insurer: _____ Policy No.: _____ Limit: EC\$ _____ Expiry:
_____/_____/_____

D. Disclosures

7. Since last renewal, have you been disciplined, charged or convicted for an offence relevant to professional practice? ☐ No ☐ Yes (details) _____

8. Any material changes affecting competence or fitness (e.g., health restrictions)? ☐ No ☐ Yes (details) _____

E. Fees

9. Amount due: EC\$ _____ ☐ Online ☐ Cash ☐ Cheque Receipt No.: _____

F. Declaration

I declare the information is true; I have complied with CPD; I will continue to comply with the Act and Regulations.

Licensee signature: _____ **Date:** ____/____/_____

For Council use: Renewal approved: ☐ Yes ☐ No Conditions: _____

Registrar: _____ Date: ____/____/_____

Form 3 – Firm Registration / Renewal*(Regulations 14–18 and 31)***A. Entity details**

1. Legal name: _____ TIN/Company No.: _____
2. Legal form: ☐ Company ☐ Partnership ☐ Sole trader ☐ Other _____
3. Registered office: _____
4. Practice address (if different): _____
5. Contact person: _____ Email: _____
6. Practice areas (tick): ☐ Civil ☐ Structural ☐ Mechanical ☐ Electrical ☐ Environmental ☐ Geotechnical ☐ Industrial ☐ Other _____

B. Responsible Engineer (Reg. 18)

7. Name: _____ Licence No.: _____ Expiry: ____/____/____
8. Alternate (optional): _____ Licence No.: _____

C. Quality management

9. Design reviews/peer checks documented: ☐ Yes
10. Sealing and digital signature policy in place: ☐ Yes
11. Project file retention (min. 7 yrs; 10 yrs structural): ☐ Yes
12. Safety risk reporting protocol (Reg. 20): ☐ Yes
13. Conflict-of-interest disclosure procedure: ☐ Yes

D. Insurance

14. Insurer: _____ Policy No.: _____ Limit: EC\$ _____ Expiry: ____/____/____

E. Beneficial ownership (companies/partnerships)

15. Owners (>10%): Name/Address/Percentage: _____

F. Declaration

We certify the firm will practice in accordance with the Act and Regulations and that the Responsible Engineer will oversee professional work.

Director/Partner: _____ Date: ____/____/____

Responsible Engineer: _____ Date: ____/____/____

For Council use: Registration No.: _____ Valid to 31 Dec _____ Conditions:
_____ Registrar: _____ Date: ____/____/____

Form 4 – Complaint Form*(Regulations 23–26 and 31)***A. Complainant**

1. Name/Organization: _____

2. Address/Email/Phone: _____

B. Respondent (engineer or firm)

3. Name: _____ Licence/Reg. No. (if known): _____

4. Firm (if applicable): _____

C. Particulars of complaint

5. Dates, places and facts (attach additional pages if needed):

D. Documents and witnesses

6. List of attached documents: _____

7. Witnesses (names/contact): _____

E. Desired outcome

8. _____

F. Statement of truth and consent

9. I declare that the facts stated are true to the best of my knowledge and belief. I consent to the Council sharing this complaint with the respondent and relevant authorities for the purpose of investigation.

Complainant signature: _____ Date: ____/____/____

For Council use: Screening outcome: ☐ Dismissed (frivolous/out of jurisdiction) ☐ Referred to inquiry

Reasons/notes: _____

Officer: _____ Date: ____/____/____

Form 5 – Temporary Licence Application (Visiting Engineer)*(Regulations 12 and 31; section 26 of the Act)***A. Applicant details**

1. Full name: _____ Date of birth: ____/____/____
2. Home jurisdiction regulator: _____ Licence No.: _____ Grade: _____
3. Good-standing certificate attached (issued within 90 days): ☐ Yes

B. Project particulars (project-specific)

4. Project name/site: _____
5. Client/Owner: _____ Start date: ____/____/____ End date: ____/____/____
6. Scope/discipline(s): _____

C. Local collaboration

7. Antigua & Barbuda responsible engineer (if required): Name: _____
Licence No.: _____ Contact: _____

D. Insurance

8. Insurer: _____ Policy No.: _____ Limit: EC\$ _____ Expiry: ____/____/____

E. Declarations

9. I confirm familiarity with applicable laws, codes and standards of Antigua and Barbuda relevant to the project.
10. I will practise only within the approved scope and period and will comply with sealing and digital signature rules.

Applicant signature: _____ Date: ____/____/____

For Council use: Project-specific temporary licence: ☐ Approved ☐ Refused Scope/conditions: _____

Licence No.: _____ Valid from ____/____/____ to ____/____/____ Registrar: _____
Date: ____/____/____

SCHEDULE 2 (Regulation 9)

CONTINUING PROFESSIONAL DEVELOPMENT (BASELINE FRAMEWORK)

1. **Hours:** Minimum **30 CPD hours** per calendar year (carry-over up to 10 hours from the immediately preceding year).
2. **Categories and limits:**
 - (a) Structured learning (courses, seminars, accredited webinars): **≥ 12 hours**;
 - (b) Practice-related activities (technical committees, standards development, authorship, peer-reviewed publications): **≤ 10 hours**;
 - (c) Teaching/mentoring and supervision: **≤ 8 hours**;
 - (d) Ethics, law and professional practice: **≥ 3 hours** (counts toward total).
3. **Evidence:** Attendance certificates, syllabi, agendas, publications, mentoring logs.
4. **Audit:** Random audit of up to **10%** of licensees annually.
5. **Exemptions:** Inactive practice; parental leave; illness; deployment; **maximum 12 months** per application.
6. **Non-compliance:** Remedial plan within 90 days; failure may affect renewal.

SCHEDULE 3 (Regulation 8)

SEAL AND DIGITAL SIGNATURE SPECIFICATIONS

1. **Physical Seal:** Circular, 38–50 mm diameter; includes— name; registration number; “Registered Professional Engineer, Antigua and Barbuda”.
2. **Application:** Affixed to final documents together with a handwritten signature and date.
3. **Electronic Use:** Permitted with—
 - (a) a **digital signature** compliant with industry standards (e.g., X.509 certificates);
 - (b) secure custody and two-factor authentication; and
 - (c) **document locking** to prevent post-seal alteration.
4. **Lost or compromised Seal:** Immediate written notice to the Council; replacement upon verification and fee.
5. **Misuse:** Includes lending a Seal, affixing without review, or stamping work outside competence.

SCHEDULE 4 (Regulation 30)**FEES**

Item	Fee (EC\$)	Notes
Registration (one-time)	—	As prescribed
Annual licence (individual)	—	Due 1 January
Temporary licence	—	Up to 12 months
Firm registration (annual)	—	Per entity
Replacement Seal	—	With affidavit of loss
Late renewal surcharge	—	May escalate by month
CPD audit re-instatement	—	For remedial plan processing
Certified Register extract	—	Per extract

Made this 12th day of February, 2026.

Hon. Sir Steadroy C.O. Benjamin KGCN,
*Attorney General and
Minister with responsibility Justice, Legal Affairs,
Labour and National Security.*